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FREELANCE AGREEMENT

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POSITION DESCRIPTIONS

We are hiring for two freelance, commission-based positions (online), available to anyone passionate about what we do through intuit.hue:

** We are especially seeking those who identify as poc, queer, vegan, differently-abled, or with any other traditionally undersupported experience – further, we invite you to apply to teach what you love as a guide for the intuit.hue community – email us with questions: <u>intuit.hue@gmail.com</u> **

a) SOCIAL MEDIA + OUTREACH ASSISTANT

role: to help build our online presence and to connect others to our healing services through direct and personal outreach

earn through: each service sold in our Etsy or website shop (a significant percentage + always negotiable), bringing engagement + followers to our pages, individual tasks throughout the week

required: solid writing, computer, and communication/interpersonal skills

preferred: creative writing skills; interest in astrology, tarot, healing, relationships, or other spiritual/healing topics; at least 10 hours of time commitment each week (online)

b) CONTENT COORDINATOR + CREATIVE GUIDE

role: to help imagine and develop meaningful content (art, writing, videos), and to establish creative relationships with community members

earn through: putting together artwork/designs, videos, articles; each service sold in our or website shop (a significant percentage + always negotiable); individual tasks throughout the week

required: basic writing, computer, and communication/interpersonal skills

preferred: creative writing skills; interest in astrology, tarot, healing, relationships, or other spiritual/healing topics; significant interest and background in some art, digital design + editing skills; at least 10 hours of time commitment each week (online)

As mentioned, both positions are commission-based/freelance, meaning that your earning potential is only limited by your ability to accomplish specific tasks. There is no hourly wage (unless individually negotiated), or waiting for a paycheck; you will be paid on the same day that you accomplish each task, once funds are reported and available.

You will also have the full support of the intuit.hue team, meaning you will have access to our designs, branding, philosophies, and process, which you can use in your intuit.hue freelance work.

BENEFITS + EARNING POTENTIALS

All freelancers will receive the following benefits:

- **\$75 credit each month** which can be applied to any intuit.hue services (classes, readings, healing sessions, astrological consultations, crystal sets, books, artwork, meditations, and the like); this credit renews on the 1st of each month (any credit that remains at the end of each month will be sustained; credits remain usable as long as this agreement is valid)

- option of **additional \$15 credit / hour** for any work completed; work hours must be negotiated, reported, and agreed upon BEFORE they are completed (hours not reported and agreed upon will not receive credit); typically, though not always, credit-based work will require less creativity: managing or writing e-mails, posting updates on social media, and the like

- 20% discount off all intuit.hue services; discount may not be applied to credit purchases

- initial 20% (up to 30% or more) of earnings from all Etsy or website sales associated with your efforts; this will be measured through the link tracking analytics, through customer reporting, and through other trackable links (which will be provided to you)

NOTE: you will *not* be required to personally fulfill any services sold; after a service is booked/ordered, the person who guides that specific service will fulfill the order; for example, if someone purchases a \$75 tarot reading through a recommendation/link, video, article, or other media you create, you will automatically receive \$15 (or more) earnings from that sale and an intuitive guide will take care of the rest of the sale: scheduling, interacting with the individual customer, actual reading, etc.

> if you are bringing 5 or more sales to the shop each month, your earning percentage will be increased to 25% of each sale (then, 30% at 10 or more sales each month)
> if you are bringing in several sales each week through your efforts, there is a potential to negotiate a new agreement with increased percentages and further benefits

> all due earnings will be delivered to you upon the same day that they are available within the Etsy or website account

other earnings will be negotiated on a task-by-task basis each week, through creative efforts:
 > earnings for writing an article or creating video content for the intuit.hue pages (along with the earning percentage from any sales that follow from that content)
 > earning at a particular rate for every number of engaged/targeted subscribers you bring to our YouTube channel, or followers to our Facebook page

NOTE: credit refers to an amount which can only be used for purchasing intuit.hue services; earnings refers to actual USD currency.

INTENTION STATEMENT

"As a freelancer and guide working with intuit.hue, I understand that I am working to provide resources of personal and spiritual wellness and to further spaces for insight, healing, inspiration, and reflection in the world. In engaging others in the intuit.hue community, I strive to practice honesty, communication, accountability, vulnerability, intimacy, sincerity, care, and presence. I understand that wherever I represent intuit.hue, I must also represent a commitment to liberation and healing of all peoples, human and non-human, and – as is intuit.hue's vision – centering those of minoritised identity and experience. I aim to do no harm, except in undoing/deconstructing systems of violence, oppression, and exploitation; otherwise, where I further harm, I am accountable for mending, where reasonably possible, any damages or loss incurred by my choices."

NON-DISCLOSURE AGREEMENT

"As a freelancer and guide working with intuit.hue, I understand that I am being entrusted with intellectual property which I may use to further the work described in this agreement; I also understand that it is expressly unacceptable (and ground for termination) to use art, designs, branding, philosophies, practices, writing, and other intellectual property (even as minimally as that which is discussed in conversation, reasonably beyond common knowledge) outside of work I do that represents and refers to my connection with intuit.hue. Where I am uncertain of what is outside the scope of acceptable sharing of intellectual property, I am accountable for communicating with intuit.hue (as Amani Michael) to receive clarification, knowing that failure to do so is a violation of this agreement and may result in its complete termination; further, I am accountable for mending, where reasonably possible, any damages or loss incurred by my actions."

Intuit.hue and the signing party will make every effort to fulfill the terms of this agreement. All changes to this agreement must be made in writing, and mutually acknowledged and accepted, with the exception that intuit.hue may – at any point – end this agreement if the signing party fails to fulfill the agreement (termed as: termination, violation). In the case of this agreement being terminated due to the signing party's failure to fulfill the terms (at intuit.hue's discretion, as Amani Michael), intuit.hue holds no obligation to the signing party and may forfeit any remaining credits, earnings, or other previously due services. In the case of a violation, intuit.hue may still in good-will make efforts to return any due amounts or services, upon intuit.hue's own discretion; however, the signing party will always be required to return any due amounts or services within 30 days from termination, or to write intuit.hue within 7 days to negotiate other terms. This agreement must be revisited and re-signed every 3 months, minimally, to remain valid.

Your Name and Position (typed or written clearly)

Your Name (as signature)

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